



Ellsworth County Economic Development
Board of Directors Meeting
AGENDA
August 23, 2023 | 7pm
107 W 2ND ST

Call meeting to order

Additions to Agenda

Consent Agenda:

Approval of minutes from previous meetings

Treasurer's Report

Executive Director Report

Honorary Board Member Report

Board Member Comments

Next meeting date: September 27, 2023

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Ellsworth County Economic Development
MINUTES
Board of Directors Meeting
July 26, 2023

The meeting was called to order by president, Justin Lindsley at 7:00 p.m.

Member Present: Stacie Schmidt, Justin Lindsley, Curt Glaser, Peter Solie, Jon Halbgewachs, Colby Richard, Kregg Clarke, Karen Bonar, Layton Leiker, Debbie Kootz, Rachael Barta, Craig Freeman, Sarah Freeman, Isabelle Lindsley, Aubrey Ptacek

Members Absent: Jim Kirkbride, Jessica Homolka
Guests: Michelle Skurkis

The minutes of the May meeting were reviewed. Jon Halbgewachs moved to approve the minutes, Colby Richard seconded, minutes approved.

The treasurer's report was reviewed. Peter Solie moved to approve the report, Aubrey Ptacek seconded, motion carried unanimously.

The board acknowledged and welcomed new Assistant Director Michelle Skurkis and new student board member Isabelle Lindsley.

Dashboard:

No questions were asked.

Executive Director Communication

Chamber Blue: 10 businesses have responded
Camp Invention was a very successful event
Several grants have been applied for.

The board discussed creating a policy and fee for service agreement for grant writing services. Stacie will draft a proposal for review at the next board meeting.

Business news was shared.

It was proposed that we consider an in-kind membership to State Farm (Anthony Hopkins) in 2024 due to his efforts with the Golf Tournament.

\$19,000 was applied for and received for the transient bed tax.

Shipping of the copy machine was discussed.

Peter Solie and Sarah Freeman volunteered to judge the art contest.

Honorary Board Member:

Layton and Chase's interview with Dane Hansen should be out in the magazine soon.

Reports from Board Member Representatives

Craig reminded us to attend Czech Fest events this week and a legislative coffee. He also updated us on the façade improvements to the downtown businesses.

Next board meeting will be August 23, 2023 at 7pm.

Jon moved to adjourn the meeting at 7:39 p.m., Debbie seconded, motion carried.

Respectfully,

Debra A. Kootz

Debra A. Kootz, ECED Secretary

Ellsworth County Economic Development
Balance Sheet
As of August 17, 2023

Aug 17, 23

ASSETS

Current Assets

Checking/Savings

Cash in First Bank Chkg Special	137,242.58
Cash in First Bank Revolving	37,026.99
CSB Operating Account	76,843.07
Grow Ellsworth E-Community Fund	3,412.00
Certificate of Deposit	<u>100,000.00</u>
Total Checking/Savings	354,524.64

Other Current Assets

Note Rec- Blended Roots	19,260.15
Note rec.--Anthony Hopkins	\$2,795.82
Note Rec. -- Kanopolis Drive-In	1,547.64
Note rec. - SHRustic, LLC	PAID OFF
Note Receivable - GDB Inv LLC1	3,147.93 DELINQUENT
Notes Rec - B & K Rupp LLC	33,725.64
Notes Rec - Barta Investments	38,809.71
Notes Rec - Coach & Four	19,680.47
Notes Rec - K & K Carwash	32,454.24
Notes Rec - Kansas Foods, LLC	6,973.40
Notes Rec - Margaret Kepka	PAID OFF
Notes Rec - Munchkinz Bakery	25,039.09
Notes Rec - Oak Creek Chiro	197,701.03
Notes Rec - Raised Rustic	20,643.17
Notes Rec - Thornton Auto	39,594.85
Notes Rec - Walker	34,713.64
Notes Receivable - High Jinks	30,060.47
NotesRec - Petersen Enterprise	35,989.74
Notes Rec - Stambaugh, LLC (Grow)	100,000.00
Notes Rec - Stambaugh, LLC (E-Comm)	45,000.00

Total Other Current Assets 687,136.99

Total Current Assets 1,041,661.63

Fixed Assets

Accumulated depreciation	-347.05
Furniture and equipment	7,775.31
Highway 14 Assets	8,440.00
Hospital Addition Assets	<u>61,050.00</u>

Total Fixed Assets 76,918.26

TOTAL ASSETS 1,118,579.89

E-Community	256,242.97
KCIF	197,701.03
STARTUP Kansas	39,594.85
Grow KS	100,000.00

Loan Balances Not Returning	
	593,538.85
Asset less balances not returning	
	525,041.04

**Ellsworth County Economic Development
 Profit & Loss Budget vs. Actual
 YTD 2023 Expenses vs. Annual Budget**

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Annual Banquet Ticket Sales	1,275.00	450.00	283.33%
Application Fee	230.00	200.00	115.0%
City Dues			
City of Ellsworth	50,400.00	50,400.00	100.0%
City of Holyrood	3,600.00	3,600.00	100.0%
City of Kanopolis	4,200.00	4,200.00	100.0%
City of Lorraine	400.00	400.00	100.0%
City of Willson	6,300.00	6,300.00	100.0%
Total City Dues	64,900.00	64,900.00	100.0%
County Contribution	0.00	71,500.00	0.0%
Donations	200.00		
E-Community Administrative Fund	0.00	0.00	0.0%
Fundraiser - Flower Campaign	650.00		
Golf Tournament	5,998.00	4,000.00	149.95%
Golf Tournament Hole Sponsor	1,300.00		
Grant	0.00	3,850.00	0.0%
Grant - Big Kansas Road Trip	2,000.00		
Grant - Mural Making	0.00	0.00	0.0%
Grant - STEM Camp	2,000.00	0.00	100.0%
Grant Administration Fees	0.00	0.00	0.0%
Interest Income	166.58	127.04	131.12%
Leadership	0.00	2,550.00	0.0%
Loan Origination/Admin Fee	0.00	100.00	0.0%
Membership	26,600.00	28,500.00	93.33%
Misc	1,232.90	0.36	342,472.22%
NexGen Event	0.00	0.00	0.0%
Professional Development Course	50.00	0.00	100.0%
Reimbursement	553.09	0.00	100.0%
Rental income	1,102.50	1,102.50	100.0%
RLF Reimbursement	0.00	730.78	0.0%
STEM Camp- Fundraising (pie)	0.00	0.00	0.0%
STEM Camp - Sponsorship	9,012.21	0.00	100.0%
Tax Credit Partner Program	0.00	0.00	0.0%
Transient Guest Tax	19,435.00		
Workforce Incentive - NWKEiCI	30,000.00	0.00	100.0%
Total Income	166,705.28	178,010.68	93.65%
Expense			
Accounting Expense	75.00	2,675.00	2.8%
adjustment	0.00	0.00	0.0%
Advertising	3,331.76	3,750.00	88.85%
Annual Banquet expense	2,713.32	1,000.00	271.33%
Balance due to County	0.00	18,000.00	0.0%

**Ellsworth County Economic Development
Profit & Loss Budget vs. Actual
YTD 2023 Expenses vs. Annual Budget**

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>% of Budget</u>
Bank Service Charges	48.44	104.64	46.29%
Bed Tax Expense	850.00		
Big Kansas Road Trip Expense	144.04		
Bonus	5,750.00	0.00	100.0%
Contract Labor	0.00	152.50	0.0%
Donation	0.00	75.00	0.0%
Dues and Subscriptions	2,098.83	2,641.64	79.45%
Education	174.00	1,200.00	14.5%
Fees	0.00		
Filing Fee	80.00	132.50	60.38%
Flower Fundraiser - Expense	759.50		
Gifts	250.00	0.00	100.0%
Golf Tournament Expenses	5,386.49		
Grant Expense	4,000.00	**Building Better Business - Rec'd \$5120**	
Insurance	36.90	484.00	7.62%
Leadership Expense	60.83	250.00	24.33%
Marketing Services	0.00	4,800.00	0.0%
Meals and Entertainment	1,426.08	1,100.00	129.64%
Membership Benefit	804.98	2,750.00	29.27%
Membership Solicitation	83.20		
Mileage & Travel	3,113.29	3,808.31	81.75%
Miscellaneous	483.37	0.00	100.0%
Mural Making - Grant Expense	0.00	0.00	0.0%
NexGen Event Expense	0.00	2,400.00	0.0%
Office Expense			
Checks	384.24	130.39	294.69%
Computer & Printer Equipment	3,544.35	3,318.26	106.81%
Gas and Electric	1,380.28	1,816.75	75.98%
Misc.	245.89	327.25	75.14%
Office Expense - Chamber Phone	234.97		
Office Supplies	801.28	1,244.00	64.41%
Post Office Box	0.00	74.00	0.0%
Postage	81.54	187.63	43.46%
Rent Office Space	3,150.00	5,400.00	58.33%
Telephone	1,124.89	1,053.00	106.83%
Office Expense - Other	222.01	163.01	136.19%
Total Office Expense	11,169.45	13,714.29	81.44%
Payroll Expenses (County side)	0.00	81,415.00	0.0%
Payroll Taxes (County side)	0.00	24,425.00	0.0%
Printing and Reproduction	539.63	1,551.50	34.78%
Professional Fees/Legal	0.00	375.00	0.0%
Project Seed Money	0.00	0.00	0.0%
Projects/Long Range Planning			
Business Seminar	0.00	0.00	0.0%

Ellsworth County Economic Development
Profit & Loss Budget vs. Actual
 YTD 2023 Expenses vs. Annual Budget

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>% of Budget</u>
Projects/Long Range Planning - Other	347.88	0.00	100.0%
Total Projects/Long Range Planning	347.88	0.00	100.0%
Repairs			
Computer Repairs	0.00	0.00	0.0%
Total Repairs	0.00	0.00	0.0%
RLF Servicing Fee	0.00	730.78	0.0%
Scholarship	500.00	1,000.00	50.0%
STEM Camp- Sponsorship	9,220.00	0.00	100.0%
STEM Camp-Pie Fundraising Expen	0.00	0.00	0.0%
STEM Camp - Misc Expense	3,074.52		
STEM Camp Fundraising (pies)	0.00	0.00	0.0%
Taxes	0.00	2,378.72	0.0%
Tourism Expense	1,408.20		
Travel & Conference Fees	1,062.57	3,000.00	35.42%
Utilities	0.00		
Workforce Incentive Expense	25,000.00	0.00	100.0%
YEC Prize	3,359.68	3,850.00	87.26%
Total Expense	87,351.96	177,688.88	49.16%
Net Ordinary Income	79,353.32	321.80	24,659.2%
Net Income	79,353.32	321.80	24,659.2%

Ellsworth County Economic Development Transactions by Account As of August 31, 2023

10:47 AM

08/17/23

Cash Basis

Type	Date	Num	Name	Memo	Cir	Split	Original Amount	Paid Amount	Balance
Cash in First Bank Chkg Special									
Deposit	08/02/2023			Deposit		Undeposited Funds	100.00		100,584.21
Check	08/02/2023			City of Ellsworth 2023 distr...		Transient Guest Tax	19,435.00	100.00	100,684.21
Check	08/02/2023	DC	Carva	Golf Banner		Golf Tournament Ex...	-72.50	19,435.00	120,119.21
Check	08/03/2023	DC	Carva			Dues and Subscripti...	-12.95	-72.50	120,046.71
Check	08/03/2023	DC	TRUE VALUE			Misc.	-4.12	-12.95	120,033.76
Deposit	08/03/2023			Key		Undeposited Funds	100.00	-4.12	120,029.64
Check	08/03/2023	2109	Angelle Labang	Deposit		Workforce Incentive...	-4,000.00	100.00	120,129.64
Check	08/03/2023	2110	Bariyn Gavina	ECMC		Workforce Incentive...	-4,000.00	-4,000.00	116,129.64
Check	08/04/2023	2111	Sierra Whorton	ECMC		Workforce Incentive...	-60.00	-4,000.00	112,129.64
Deposit	08/04/2023			To be reimbursed by TK &...		Misc	240.00	-60.00	112,069.64
Check	08/04/2023	2112	Stambaugh LLC	Deposit		Undeposited Funds	2,000.00	240.00	112,309.64
Check	08/04/2023	2113	Walkers	Building Better Business f...		Grant Expense	-2,000.00	-2,000.00	110,309.64
Check	08/04/2023	DC	Monday	Building Better Business f...		Grant Expense	-2,000.00	-2,000.00	108,309.64
Check	08/07/2023	2114	Sierra Whorton	Project Management Soft...		Dues and Subscripti...	-122.18	-122.18	108,187.46
Check	08/07/2023	2115	Laila Thompson	Lemonade Day prize		Membership Benefit	-100.00	-100.00	108,087.46
Check	08/07/2023	2116	Cole Northcutt	Lemonade Day prize		Membership Benefit	-100.00	-100.00	107,987.46
Check	08/07/2023	DC	Flipsnack	Lemonade Day prize		Membership Benefit	-168.00	-100.00	107,819.46
Check	08/07/2023	2117	Melissa Shaw	Art Contest funded by bed ...		Bed Tax Expense	-250.00	-168.00	107,569.46
Check	08/07/2023	2118	Deneen Urbanek	Art COntest funded by bed ...		Bed Tax Expense	-250.00	-250.00	107,219.46
Check	08/07/2023	2119	Lauren Andringa	Art contest funded by bed ...		Bed Tax Expense	-250.00	-250.00	106,969.46
Check	08/07/2023	2120	Sierra Whorton	Art contest funded by bed ...		Bed Tax Expense	-100.00	-100.00	106,869.46
Deposit	08/08/2023			Deposit		Undeposited Funds	100.00	100.00	106,969.46
Check	08/08/2023	DC	Gene's IGA	BKRT Meeting		Office Supplies	-39.90	100.00	106,929.56
Check	08/09/2023	DC	Google	Storage on email		Computer & Printer ...	-1.99	-39.90	106,927.57
Check	08/10/2023	DC	McAfee	Chamber Computer		Dues and Subscripti...	-77.39	-1.99	106,850.18
Check	08/10/2023	DC	Build A Sign	Signs for office		Big Kansas Road Tr...	-42.93	-77.39	106,807.25
Check	08/10/2023	DC	Amazon	Lanyard for leadership and...		Office Supplies	-40.23	-42.93	106,767.02
Check	08/10/2023	DC	Sticker Mule	Window Clings		Big Kansas Road Tr...	-89.18	-40.23	106,677.84
Check	08/10/2023	DC	Build A Sign	Ele Corner banner		Membership Benefit	-57.79	-89.18	106,620.05
Deposit	08/10/2023			Distribution 2		Workforce Incentive...	30,000.00	30,000.00	136,620.05
Deposit	08/10/2023			Reimbursement for Sierra ...		Misc	60.00	60.00	136,680.05
Check	08/12/2023			Cash bags - signed off by ...		Golf Tournament Ex...	-3,540.00	-3,540.00	133,140.05
Check	08/14/2023	DC	Build A Sign	Fall Fest Banner		Advertising	-69.73	-69.73	133,070.32
Check	08/14/2023			Gambling Hole		Golf Tournament	24.00	24.00	133,094.32
Check	08/14/2023	DC	Wix	Ellsworth County Remote ...		Dues and Subscripti...	-14.95	24.00	133,079.37
Deposit	08/14/2023			Chamber Blue Access Onli...		Membership	150.00	150.00	133,229.37
Deposit	08/14/2023			Deposit		Undeposited Funds	20.00	20.00	133,249.37
Deposit	08/14/2023			Registration Fees		Golf Tournament	3,950.00	3,950.00	137,199.37
Deposit	08/14/2023			Raffle Ticket		Golf Tournament	1,300.00	1,300.00	138,499.37
Deposit	08/14/2023			Gambling Hole		Golf Tournament	24.00	24.00	138,523.37
Check	08/14/2023	2121	Ellsworth County C...	Green Fees		Golf Tournament Ex...	-300.00	-300.00	138,223.37
Check	08/14/2023	2122	ELLSWORTH GOL...	STEM at the Drive In Movie		Golf Tournament Ex...	-853.00	-300.00	137,370.37
Check	08/14/2023	DC	Amazon	Lanyard Sleeves		STEM Camp - Misc ...	-52.83	-853.00	137,317.54
Check	08/15/2023	DC	Amazon	Brackets to hang banner		Big Kansas Road Tr...	-11.93	-52.83	137,305.61
Check	08/15/2023	DC	TRUE VALUE	Ele's Corner Opening Flow...		Misc.	-4.31	-11.93	137,301.30
Check	08/16/2023	DC	Petal Place			Membership Benefit	-58.72	-4.31	137,242.58
Total Cash in First Bank Chkg Special									36,658.37

**Ellsworth County Economic Development
Transactions by Account
As of August 31, 2023**

Type	Date	Num	Name	Memo	Cir	Split	Original Amount	Paid Amount	Balance
Cash in First Bank Revolving									
Transfer	08/07/2023			Funds Transfer		Notes Rec - Oak Cr...	231.00	231.00	35,155.36
Transfer	08/08/2023			Funds Transfer		Notes Rec - Barta I...	460.28	460.28	35,386.36
Transfer	08/10/2023			Funds Transfer		Note Rec. - Kanop...	914.35	914.35	35,846.64
Transfer	08/16/2023			Funds Transfer		Note rec.-Anthony ...	266.00	266.00	36,760.99
Total Cash in First Bank Revolving									
								1,871.63	37,026.99
CSB Operating Account									
Deposit	08/10/2023			Deposit		Undeposited Funds	3,150.00	3,150.00	73,693.07
Total CSB Operating Account									
								3,150.00	76,843.07
Grow Ellsworth E-Community Fund									
Transfer	08/01/2023			Funds Transfer		Notes Rec - Walker	416.00	416.00	3,142.00
Check	08/01/2023	1198	Kansas Center for E...	Walker		E-Community Loan ...	-406.00	-406.00	3,558.00
Transfer	08/01/2023			Funds Transfer		Notes Rec - Oak Cr...	2,234.93	2,234.93	3,152.00
Check	08/01/2023	1199	Kansas Center for E...	Oak Creek		E-Community Loan ...	-2,224.93	-2,224.93	5,386.93
Deposit	08/07/2023	ACH	Network Kansas	\$100,000 GROWKS, \$45,...		Loan	145,000.00	145,000.00	3,162.00
Transfer	08/08/2023			Funds Transfer		Notes Rec - Thormo...	487.29	487.29	148,162.00
Check	08/08/2023	1200	Kansas Center for E...	Thorniton Auto		E-Community Loan ...	-477.29	-477.29	148,649.29
Check	08/08/2023		Security 1st Title	Stambaugh, LLC		Loan Payout	-145,000.00	-145,000.00	148,172.00
Transfer	08/10/2023			Funds Transfer		Notes Rec - K & K ...	488.00	488.00	3,172.00
Check	08/10/2023	1201	Kansas Center for E...	K & K Carwash		E-Community Loan ...	-478.00	-478.00	3,182.00
Deposit	08/10/2023			Stambaugh LLC Grow KS ...		Application Fee	200.00	200.00	3,382.00
Deposit	08/10/2023			Stambaugh UCC filing fees		Application Fee	30.00	30.00	3,412.00
Total Grow Ellsworth E-Community Fund									
								270.00	3,412.00
TOTAL								41,950.00	254,524.64



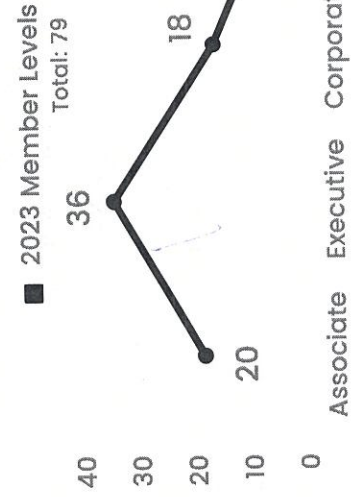
Membership
\$26,600

Loans Balance
\$687,136.99

Balances
Special: \$137,242.58
Revolving: \$37,026.99
Operations: \$76,843.07
Grow: \$3,412.00
CD: \$100,000.00

Member Goal
\$26,600/\$28,500

1 was added with our Chamber Blue special for access ONLY to the BCBS benefit



Ellsworth County Unemployment:
2.8% June 2023
2.5% June 2022
July was not yet available

Social

Reach
Compare your reach from this period to the previous one

Facebook reach
12,744 + 78.5%

Instagram reach
78 + 33.3%

Facebook followers
1,487

Instagram followers
202

Your key stats for the last 30 days

Site sessions
758 + 12%
11 today • 27 yesterday

Forum post views
378 + 20%
9 today • 21 yesterday

Unique visitors
643 + 15%
10 today • 24 yesterday

Clicks to Contact
7 0%
0 today • 1 yesterday

+ Add Stats

Web